

**Minutes for East Worlington Primary School Academy Advisory Group**

**Wednesday 9<sup>th</sup> February 2022, 4.30pm, Remote Meeting**

Attendees	Position	
Keith Greenwood	Director (Chair of AAG)	KG
Gemma Elsworthy	Parent AAG Advisory Member	GE
Nina Phillips	Parent AAG Advisory Member	NP
Suzie Pinn	Head of School (EWS)	SP
Abby Harris	Administrator (minutes)	AH

Agenda	Led by
1. Welcome and Apologies	KG
2. Business Interests	KG
3. Terms of Reference	KG
4. Safeguarding Update	SP
5. H&S Update	SP
6. Attendance	SP
7. Progress with School Improvement	SP
8. AOB	KG
9. Date of the next meeting	KG

	ITEM
1	<b>Welcome and Apologies</b> No apologies received.
2	<b>Pecuniary and Non-Pecuniary interests</b> No interests declared.
3	<b>Previous Minutes</b> All agreed that the minutes were a true record of the previous meeting (09.02.22) and accepted the minutes, as presented.
4	<b>Safeguarding Update</b> SP reported that a safeguarding audit by Babcock took place on 24.05.22. Governance have bought into a safeguarding package and audits are performed bi-annually. The audit highlights good practise and looks for any errors. The school passed ok. SP reported that as DSL it was felt she knew the children and staff well. She then explained to AAG members what DSL stood for (Designated Safeguarding Lead) and confirmed that Christine Pugsley and Angie (surname?) are also Safeguarding Level 3 trained. If all safeguarding trained staff are off site, then concerns should be referred to Neil Payne. SP explained what MASH is. There are a few issues to be worked on. The new website needs to be audited for safeguarding information. A safeguarding governor needs to visit termly. Safeguarding files need to clearly evidence incidents on paper. There needs to be a Trust review of induction checklists. Safeguarding chronology needs to make sure everything is covered – assemblies, newsletters, PSHE. A lockdown policy is needed in case of violence or a terrorist act in the area. A safeguarding questionnaire will be going out to all staff, and children are going to complete an anti-bullying questionnaire. Children need encouraging to tell adults if there is an issue in case staff haven't noticed it themselves. NP said she feels happy that SP deals with issues efficiently and fairly. Her child feels very safe in school. She feels that issues are spoken about quite quickly with children. These are her own feelings, but she hasn't heard anything negative from other parents.

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	<p>KG asked if the recent shooting in the USA will be brought up at school. He wanted to ensure children feel safe. NP pointed out that due to the rural locality of the school lots of children are around guns and respect them and are aware that guns are to be kept locked away.</p>
5	<p><b>Health &amp; Safety Update</b>  SP reported that there had been a big storm since the last meeting. A fence came down, which is now being fixed in a more robust way. The hall floor joists are being repaired by Martin Sharp so the floor will be less bouncy. The outside wall is still being monitored. A health and safety walk will take place once a term with Terry Pullen.</p>
6	<p><b>Attendance – overall &amp; pupil group</b>  SP reported that since the last meeting the school had experience a wave of Covid and 50% of staff and children had been off. Some staff and children have still not had it. There was also a stomach bug which went through the school at the same time. This brought the attendance for some children down as low as 86% as Covid absence now gets counted.  NP questioned how DCC can make that decision.  SP has spoken with other school leaders. Children have gaps everywhere in the curriculum due to absence. EWPS were lucky as most of their children have been off at the same time.</p>
7	<p><b>Update on Pupil Progress</b>  SP reported that Year 2 have taken their SATs. Results have been in line with expectation, some children are very cuspy. It looks like 100% will be achieved in Phonics Screening. Reception children are on track bar one. There are a couple of children in years 3 and 4 who haven't made the progress that was expected.  There has been a tutoring programme for PP/SEN/Vulnerable children as part of the Covid Recovery Fund. The focus has been on writing and it is beginning to have an impact.  The curriculum has been prioritised over interventions. Children with an EHCP have been prioritised to receive interventions, other children will get one intervention per term.  KG asked about Year 6 SATs.  SP reported that there were strong outcomes in reading. Maths was going to be close either way. In writing, two out of six were going to do well, two would be right down to the wire. Lapford and Chulmleigh Primaries are both being moderated for English which will help with EWPS judgements.</p>
8	<p><b>AOB</b>  SP spoke about Visions and Values, which is being discussed with the Trust's stakeholders. It has been a useful process to look at the key values of the school and to choose three which encompass the school. SP asked for ideas from NP and GE.  Suggestions included: fairness, respect, proud, happy in school, safe in school, taking pride in work and school.  SP told how a similar process was done with the school council. SLT and Directors wanted the words to begin with C, A, T. Suitable words chosen were Compassion, Ambition, Teamwork. SP asked if those three words covered our school values. KG agreed that they did, and felt it was good that pupils helped to choose them.    SP reported that she felt that the lack of opening up the school and enrichment has been tackled now. Years 3, 4 and 5 have recently been on a residential to PGL. NP said it was amazing for the children and SP agreed that her child gained confidence on the trip.  SP said that other trips and activities were taking place including to Escot Saxon Village, Exmoor Zoo, Tiverton Museum, forest school, swimming at Yeatheridge for 10 weeks. There will be a school play, and open mornings will be held once every half term. Sports day is taking place tomorrow, and there will be a Jubilee celebration for the community and a volunteers tea party.    NP asked if it was ok to remain on AAG as her child will be in year 6 next year. SP said that would be ok if she wants to still take part.    Action: SP is planning a leaflet drop next term.</p>

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